



Akiva School
The Sternberg Centre for Judaism
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Headteacher: Claire Silver

**Class Teacher
September 2024
Job Description**

Job title:	Class Teacher
Reports to (job title):	Phase Leader
Level and scale point:	Commensurate with experience M1-M6 £34,514 - £46,001)

1. Purpose of Job:

- To provide a supportive and nurturing learning environment for approx. 30 pupils.
- To be an effective and reflective classroom practitioner, able to demonstrate and share good practice.
- To be committed to continuous improvement in standards of teaching and learning through a curriculum where all learners are motivated and strive to achieve their very best.
- To follow the ethos and core values of Akiva School as a Progressive Jewish School in order to support and enhance the Jewish ethos of the school within and beyond the formal curriculum.
- To ensure that pupils are active partners in the learning process where enjoyment, progress, achievement and participation are embedded.
- To contribute to constructive team-building amongst all staff, parents, governors and the wider community.
- To ensure that the current national conditions of employment for school teachers are met.
- To be responsible and accountable for achieving the highest possible standards in work and conduct.
- To treat pupils with dignity, building relationships rooted in mutual respect, and at all times observing proper boundaries appropriate to a teacher's professional position.

2. Teaching and Learning

- To undertake duties as set out by the teaching standards.
- To plan and prepare lessons with regard to individual need, with reference to school policies, national requirements and local policies.
- Provide a stimulating classroom environment where resources can be accessed appropriately by all pupils, enabling them to strive for excellence and learning fulfilment.
- Keeping up-to-date with changes in curriculum and pedagogy to ensure best practice.
- Encourage and support personal development amongst pupils.
- Ensuring appropriate written or verbal feedback is given to children's work according to the school policy.
- To work so that the learning environment is supportive and inviting; ensuring display's follow in line with the school policy.

3. Assessment and reporting

- Report to parents, in line with school policies, on the development, progress and attainment of pupils.

- Ensure that assessment, target setting, recording and reporting systems are implemented in line with school policy.
- Be accountable for the attainment, progress and outcomes of the pupils you teach.
- To make accurate and productive use of assessment to secure pupils' progress.

4. Staff Development

- Attending in-service training (INSET) and undertaking continuing professional development (CPD).
- Supporting other staff members and engaging in a strong team.
- Participate in staff meetings and other relevant meetings.
- Communicate and cooperate with specialists from outside agencies.
- Effectively directing the work of teaching assistants and reviewing their implementation.
- Being actively involved in the performance management review process.

5. Promotion of Corporate Values

- To ensure that customer care is maintained to the agreed standards according to the school's values.
- To ensure that a high level of confidentiality is maintained in all aspects of work.

6. Flexibility

- Actively supporting school activities, on occasion, such as educational trips, extra-curricular activities and parents' evenings – which may require some out-of-hours availability.
- The jobholder may be required to carry out other reasonable duties commensurate with the grade, as requested by line manager or SLT.
- This job description is not exhaustive and may change as the post or the needs of the school develop. Such changes will be subject to consultation between the staff member and the Headteacher and, if necessary, further job evaluation.

8. Commitment to Equality

- To deliver the school's commitment to equality of opportunity in the provision of its services. All staff are expected to promote equality in the work place and in the services delivered.

8. Safeguarding Responsibilities

- To comply with safeguarding policies and procedures.
- To demonstrate a personal commitment to safeguarding and pupil wellbeing.
- To ensure that any safeguarding concerns or incidents are reported appropriately in line with policy.
- To engage in safeguarding training when required.